

BOOKING TERMS & CONDITIONS

1. **The Booking.** The contract is with The Healing Prayer School and all bookings are subject to the conditions set out below.

On receiving a completed application form a booking will be made on your behalf provided suitable places are still available. If places are no longer available, your payment will be returned. Your contract will come into effect when you receive written confirmation accepting your booking. It is a fundamental term of this contract that you pay monies due at the time of booking and if instalments have been agreed, payments are received on time and the balance by the due date. Bookings are non-transferable.

2. **Deposits and Terms of Payment.** You should send full payment along with a signed copy of our application form unless previous agreement has been made for payment by instalments, in which case you should send the agreed deposit. The full amount outstanding should be received by the Healing Prayer School no later than two weeks prior to the event or by the instalment dates agreed.

3. **Bookings for Overseas Visitors.** For delegates travelling from overseas we are unable to secure a booking without full payment.

4. **Late Bookings.** Any residential bookings accepted, if less than 14 days prior to the event date, are subject to a £20 administration charge.

5. **Special Requests.** We are unable to accept "conditional bookings". You are welcome to make special requests but we cannot guarantee that they can be fulfilled. If you have a special request or requirement we will do our best to pass it on to the right person provided that it is clearly noted on your application form at the time you make your booking.

We must point out that failure to fulfil a special request cannot be considered a breach of contract on the part of the Healing Prayer School.

6. Changes and Cancellation by You. All cancellations must be in writing and the following scale of cancellation charges will apply:-
Cancellation between 56 and 29 days - 25% of full fees
Cancellation between 28 days and commencement - 100% of fees
Calculated from the date we receive written notification of cancellation.

7. Changes and Cancellation by Us. Minor changes in details of the programme may be made without notification. In the unlikely event of it becoming necessary to make major changes which would substantially alter the event, you will be offered the option to cancel and receive a full refund of monies paid. If it becomes necessary to cancel an event a decision will be made not later than eight weeks prior to commencement, unless the cancellation is due to circumstances that are beyond our control. You will receive a full refund of all monies paid.

8. Medical Conditions. Please disclose to us in writing any known medical conditions which affect/or may affect your full participation at the event. Otherwise we will assume that you have good physical and mental health at the time of booking. Please make your own arrangements if you need a counsellor/carer to accompany you or regularly assist you. The Healing Prayer School cannot assume responsibility for this.

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